

Non-employee Travel Justification Statement

In Accordance with Public Law 31-114

The Retirement Fund Board of Trustees (the “Board”) is responsible for the general administration and proper operation of the Retirement Fund (the “Fund”). The Fund provides retirement services to all active and retired members of the Defined Benefit and Defined Contribution Plans; accumulates, manages, and disburses Fund assets in accordance with fiduciary standards at a reasonable cost; and maximizes investment returns while exercising prudent person investment policy.

Based on the above, the Board has the fiduciary duty to act prudently and solely in the interest of members of the Fund. As such, they are obligated to act in good faith, provide a standard of care, and are subject to standards of conduct because they act on behalf of Fund members. The personal responsibility each Trustee bears as a fiduciary, and the overall complexity of the Board’s role, requires expertise in a variety of areas and the use of any special knowledge they may have obtained through education, training, or experience. Therefore, it is essential that the Trustees arm themselves with the latest information, and do so by participating in education and training on various topics relevant to their roles, including ethics, fiduciary duty, investment issues, and other topics relevant to the administration of the Fund. The Trustees enhance their knowledge and skills through conferences attended, so they can meet their responsibilities.

TA NO.	TRAVELER	CONFERENCE/ DATE	LOCATION
19-01	David M. O'Brien	IFEBP 64th Annual Employee Benefits Conference	New Orleans, Louisiana October 14-17, 2018
19-02	Albert H. Santos	APAFS 18th Annual Pacific Region Investment Conference	Manila, Philippines November 29-30, 2018
19-03	Gerard A. Cruz	APAFS Fiduciary Essentials, Accredited Investment Fiduciary, L5 Behavioral Governance Training, 18th Annual Pacific Region Investment Conference	Manila, Philippines November 26-30, 2018
19-04	David M. O'Brien	APAFS 18th Annual Pacific Region Investment Conference	Manila, Philippines November 29-30, 2018
19-05	Wilfred P. Leon Guerrero	37th Annual Wilshire Consulting Client Conference	Yountville, California March 24-26, 2019
19-07	Gerard A. Cruz	BLBG Sponsored Institutional Investor Forum	New Orleans, Louisiana April 10-13, 2019